CARLTON HOTEL SINGAPORE
HOTEL REGISTRATION FORM
4th Asian Control Conference, SICEC, Singapore
25 to 27 September 2002

Note : This hotel is situated about 10 minutes walk from the ASCC conference venue. A two-way transfer to and from the Conference venue is available.

Please return this form directly to the Hotel.

TO : RESERVTIONS MANAGER
CARLTON HOTEL SINGAPORE

Tel No : (65) 6311 8203/4
Fax No : (65) 6333 4120
Email : RoomReservation@Carlton.com.sg

☐ New Booking ☐ Amendment ☐ Cancellation ☐ Waitlist

Guest (s) Name : (1) Dr / Mr / Ms / Mdm_____

: (2) Dr / Mr / Ms /Mdm_____

Arrival Date: _____ Flight No.:_____ ETA:_____

Departure Date:_____ Flight No.:_____ ETD:_____

No. of Rooms: _____ No. of Guests:_____

Room Type & Rate: Deluxe Room ($135) / Premier Room ($160) (Please delete according)
Breakfast: $18.00 per person

- Check-in time is at 1400hrs. Early check-in is subject to availability.
- Rooms booked will be held up to 1600hrs only unless guaranteed.
- All rates quoted ate subject to 10% service charge, 1% cess and 3% GST, per room per night.
- Room Rate is not inclusive of buffet breakfast.

Billing Instructions:

☐ Company's Account for : ☐ Room Only ☐ Room + Breakfast

☐ All Charges ☐ Others (Remarks required)

☐ Personal Account

Remarks_____

Company:_____ Access Code:_____

Contact Person :_____Designation:_____ ___

Contact Nos.: (O)_____(Hp)_____(Fax)_____

Please guarantee reservations. In the event of cancellation less than 14 days to arrival or no-show, a one-Night room charge will be levied to:

☐ Credit Card: AMEX / DINERS / MASTER / VISA / JCB

Name of Cardholder: _____

Card No.: _____Expiry Date:_____

☐ Company's Account:_____

Accepted & Acknowledged:_____ Date: _____
(Name / Company Stamp)